

NEW YORK STATE ATHLETIC ADMINISTRATORS ASSOCIATION, INC. INC.

NYSAAA REPRESENTATIVE BOARD

**POLICIES - OPERATIONS - PROCEDURES  
MANUAL**

**FOREWORD**

The NYSAAA Representative Board's main function includes planning, policy-making and implementation of legislated responsibilities, executive and managerial functions, and appraisal, consideration, or evaluation in the best interest of the total membership.

In making plans, policies, and procedures to harmonize with the NYSAAA Constitution, this manual will provide guidance and direction to the Representative Board officers, committee chairpersons, state liaison and any others who are charged with fulfilling the purposes of the Association.

The NYSAAA Constitution and the actions of the Representative Board place specific administrative and managerial responsibilities on the Board, as well as on the legislative, administrative, and managerial members of the process of the membership.

Ad Hoc Committee POP Manual  
October 2012