

08. LEADERSHIP DEVELOPMENT

08.1 Orientation Meetings

- 08.11 The immediate Past-President is responsible for the orientation of the new Vice President at the Annual Conference.
- 08.12 The Executive Director is responsible for the orientation all of the new board members.
- 08.13 The Secretary is responsible for the orientation of chapter representatives at the fall meeting to include their responsibilities.
- 08.14 The Vice President is responsible for the orientation of committee chairs at the fall meeting to include their responsibilities.
- 08.15 All new members shall be provided the History and Development of the NYSAAA and be required to review the P.O.P. Manual IN ADVANCE of the orientation session. (Current P.O.P. Manual is posted on website)

08.2 Agenda Items/Topics

- 08.21 NYSAAA Inception History
Purpose of Association
Organizing Committee
How Association was First Established
Elections
NYSAAA Newsletter
- 08.22 Selection of Logo
Terms of Office
Development of Awards Program
- 08.23 Chapter Representatives
Officers from Board - rationale
Tax Exempt Status
Membership Benefits/Services
Relationship of NYSAAA to National Federation & NIAAA
- 08.24 Vice President & President-Elect
Committee Structure
Job Descriptions
NIAAA Liaison
- 08.25 P.O.P. Manual
Resolutions
Leadership Development
Purposes of Association as Guide for Decision-Making

08.3 Time

It is recommended that a minimum of forty-five (45) minutes be scheduled for the orientation meeting.