



NYSAAA

New York State Athletic Administrators Association

Minutes
Executive Board Meeting
Saturday & Sunday, February 5-6, 2022
Saratoga Springs, New York

Attendees: Michael Murray, President
Todd Gulluscio, President-Elect
Greg Warren, Vice President
Mike Giruzzi, Treasurer
Brett Banker, Past-President
Roger Brown, Secretary (via Zoom)
Denny Fries, Liaison to NIAAA

Alan Mallanda, Executive Director (via Zoom)
Jim Wright, Assoc. Executive Director
Chris Rozek, Administrative Assistant

The meeting was called to order by President Michael Murray at 12:15 p.m.

Motion was made to accept the minutes from the fall Representative Board meeting.

1st – Denny Fries 2nd – Todd Gulluscio Passed

Membership Report – Alan Mallanda & Chris Rozek

- At present, we have 682 active members and 44 are in expiring timeline. We have a total of 726 members which is a bit lower than past years, but still in good shape.

Conference Registration Update – Alan Mallanda & Chris Rozek

- Currently, there are 165 registered but more are coming in daily.
- Vendors are down but we still should be close to 80 vendors.

Treasurer’s Report – Mike Giruzzi

- Please see attached Treasurer’s Report.
- Mike shared we are in a good fiscal position. Total money in all accounts is \$333,173.96.

Motion was made to accept the Treasurer’s Report.

1st – Todd Gulluscio 2nd – Greg Warren Passed

President’s Report – Michael Murray

- Please see attached President’s Report.
- Working on getting things finalized for the conference.
- Attended the National Conference in Denver.
- Will have three conference gifts.
- Special Olympics & NYSPHSAA have teamed up to do Bocci in the Exhibit Hall.

more...

Review of Nominating Committee & Positions Open for 2022 - Brett Banker

- Posting went out to the Chapter Representative Board with a deadline of January 21st for nominations to be submitted.
- Nominations were received for the following positions.
Vice President, Treasurer, and Secretary.

Strategic Plan - Mike Murray & Alan Mallanda

- The timeline for the Strategic Plan is:
 - Review the Strategic Plan at the winter Executive Board meeting and make adjustments as necessary.
 - Executive Board would approve it prior to presenting it to Representative Board.
 - It would then be presented at the Representative Board conference meeting.

Vision & Mission Statement - supported by the Executive Board.

A motion was made to approve the Vision and Mission Statement.

1st - Mike Murray 2nd - Todd Gulluscio Passed

Recommendations from the sub-committees were reviewed.

A motion was made to approve the Financial section of the Strategic Plan.

1st - Todd Gulluscio 2nd - Denny Fries Passed

A motion was made to approve the Operations section of the Strategic Plan.

1st - Todd Gulluscio 2nd - Brett Banker Passed

A motion was made to approve the Programs section of the Strategic Plan.

1st - Mike Murray 2nd - Mike Giruzzi Passed

NIAAA Updates - Dennis Fries

- Please see attached NIAAA report.
- The 2022 National Conference will be held in Nashville, TN.
- National Conference - Make a Wish Foundation. Will be asking for donation at fall meeting.
- Most representation on National committees we have ever had.
- Summer Institute - June 26-29, 2022.
- Scholar-Athlete Essay Award Recipients:
 - *Cecilia Eklum, Jamestown High School - Chapter 6*
 - *John Santowski, Pittsford Mendon High School - Chapter 5*
- 2022 Award Recipients to be presented at the Roy O'Neill Awards Banquet:
 - *State Award of Merit - Brett Banker, CMAA*
 - *Otis Sennett award - Todd Nelson (NYSPHSAA)*
 - *Dr. Jack Foley Award - Gary Stevens, CMAA*

At this time a motion was made to adjourn the meeting by President Murray at 4:25 p.m.

1st - Mike Murray 2nd - Todd Gulluscio Passed

more...

The meeting resumed on Sunday, February 6, 2022.

Meeting was called to order by President Murray at 9:05 a.m.

Executive Director's Report – Alan Mallanda

- Please see attached Executive Director's Report.
- HOF – Four nominations have been received for Class of 2023.
- WOH – One nomination has been received for Class of 2023.
- Currently have Chapter Representative vacancies in Chapter 3 & 9.
- Corporate Sponsors – have some new sponsors this year (attached).
- Alan reviewed the timeline of the highlights of the conference (attached).

Associate Executive Director's Report – Jim Wright

- Please see attached Associate Executive Director's Report.
- Still trying to improve on Final Forms/AMP. Registrations need to be more streamlined.
- Jim will be sitting on the NYSPHSAA Strategic Plan.
- Jim has added NYSAAA to Facebook along with Instagram & Twitter. Our followers are up to over 4,800. A lot of the followers are from coaches and vendors.
- Gipper is a great vendor to utilize. The Association is working to promote athletes, workshops, LTI, etc.
- Mentoring Program – Jim reviewed the 11 modules of the program.
- New AD Summer Initiative in August – Three years or less as an athletic administrator.
- A consensus was made to move forward with the planning of the New AD Summer Initiative during the summer 2022.

Continuing Business

None

New Business

None

Motion was made by President Murray to adjourn at 10:32 a.m.

1st - Todd Gulluscio

2nd - Mike Giruzzi

Passed

Respectfully submitted by:

Chris Rozek

Chris Rozek

Administrative Assistant

February 10, 2022



**New York State
Athletic Administrators
Association, Inc.**

www.nysaaa.org

Michael P. Giruzzi CAA, Treasurer

February 4, 2022

**Treasurer Report for:
February 4, 2022**

	<u>2/4/2022</u>	<u>3/19/2021</u>	<u>2/1/2020</u>
Checking/Savings:	\$118,947.76	\$ 55,099.90	\$141,043.54
AXA Investments:	\$189,433.00	\$163,187.44	\$129,496.71
Current Checking:	\$ 7,662.49	\$ 14,484.72	\$ 12,268.67
Wilmington Funds MM	\$ 17,130.71	\$ 69,127.91	
Total Assets:	\$333,173.96	\$301,899.97	\$282,808.92

February 2022 Balance	\$333,173.96
March 2021 Balance	\$301,899.97
February 2020 Balance	\$282,808.92

Respectfully submitted,

Mike



NYSAAA

New York State Athletic Administrators Association

United For Excellence

President's Report
Michael Murray, CMAA
February 5, 2022

Summary of activities since fall report:

- Attended NIAAA conference in Denver, CO.
- Numerous meetings with conference planning team members.
- Numerous conversations/meetings/calls with potential keynote and workshop speakers for the conference.
- Other conference planning activities.
- Attended NYSPHSAA Central Committee meetings via Zoom/phone.
- Attended NIAAA State President's meetings via Zoom.
- Collaborated with Executive Director and Associate Executive Director on ideas for the conference and make-up of the schedule.
- Wrote article/President's message for NYSAAA newsletter.
- Worked with our Executive Director to plan agenda for this Executive Committee meeting.

Summary of conference highlights:

- Keynotes – Maia Chaka and Andre Reed
- 2 conference gifts
- Bocce in exhibit hall put on by Special Olympics/NYSPHSAA
- Workshop sessions complete with a wide array of speakers

NYSAAA Liaison Report: Dennis Fries, CMAA

February 5&6, 2022 - Executive Committee and Representative Board Meetings

National NIAAA Conferences

December 9-13, 2022 – Nashville, TN – Gaylord Opryland Hotel and Conference Center
December 15-19, 2023 – Orlando, FL – Orlando Marriott World Center
December 13-17, 2024 – Austin, TX -

2021 NIAAA Delegate Assembly Delegates:

Brett Banker, Mike Murray, Todd Gulluscio, Jim Wright, Dennis Fries (M. Giruzzi & AM – Alt.)

If you cannot attend please let me know by Tuesday, October 12, 2021

National Emergency Network: NY Contact People: Alan Mallanda, Dennis Fries, Pat Pizzarelli

National Initiative & Assistance Network:

2022 Initiative is: Make-A-Wish Foundation 2022 (Will we give a NYSAAA general donation - \$250.00)

NIAAA Committee members:

PS (Chair.)– Cert.; SY–Accreditation; DF– QPA&Retired; MH (Co-Chair) –Awards; JW- Resolutions; PI - Publications

TG- Mentoring Cohort leader

NIAAA: Web Site (**NIAAA athlete certificates: 3 Season Athlete and Scholar Athlete Recognition**)

Conference Registration on line @ niaaa.org.

Sponsorship of Endowment program at the NIAAA Conference - \$250.00

Section 1 Meeting: (Attending: D. Fries/A. Mallanda/T. Gulluscio/J. Wright) Regrets quickly...

2022 – Vermont (Tentatively: Monday, March 27 & Tuesday, March 28, 2022)

2023 – Rhode Island

2024 – Connecticut

NOTE: This spring of 2022 the NYSAAA's Todd Gulluscio will be forwarded to be considered as the Section 1 nominee toward NIAAA At-Large A December election.

Section 1 Summer Institute (6/26-29, 2022) Under the leadership of: Pete Shambo and Steve Young.

Student-Athlete Winners:

Section 1 winners moving on to NIAAA consideration:

2007 - John Mackintosh, Chapter - 7 Cathy Phillips, AD

2008 - none

2009 - Caroline Frances Tolli, Chapter - 6 - Patrick Burke - AD

2010 - Kelsey Johnson, Chapter - 10 - Eileen Kilcullen – AD

2011 - Taylor Malmsheimer, Chapter – 3 - J. Michael Byrnes – AD

2012 – none

2013 - none

2014 - Nicholas Steven Stiansen, Saratoga Springs HS, Chtr 2 (Peter Sheehan – AD) – Scott Stuart – Chptr Rep.

2015 – none; 2016 – none; 2017 – none; 2018- none; 2019 - none

2020 - Isabelle Smith; Westhampton Beach HS; Kathy Masterson-AD; – Chp. 11- Tim Mullins – Chapter Rep.

2021 – Scott Weitman; Yorktown HS; Robert Barrett - AD; Chapter 1 – Sue Dullea – Chapter Rep.

and Sarah Stevens; Ellenville HS; Kermit Moyer – AD & Chapter 9 Rep.

Our 2022 Student-Athlete Essay State winners are:

Female - Chapter 6 - Ceclia Eklum, Jamestown H.S., Ben Drake – AD, Jeff Roth – Chapter Rep

Male – Chapter 5 – John Santowski, Pittsford Mendon H.S., Scott Barker – AD, Patrick Irving – Chapter Rep.

NIAAA Membership accommodation for maintaining 70% of NYSAAA total potential members in the NIAAA:

1991, 1995, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020 & 2021 (Highest)

2022 Awards:

State Award of Merit – **Brett Banker, CMAA**

Otis Sennett Award – **Todd Nelson (NYSPHSAA)**

Dr. Jack Foley Award – **Gary Stevens, CMAA (MA)**

(Foley award recipient will be forwarded as our Frank Kovaleski Award Nomination to Section 1)

(2020 & 21 Winners)

Presenter – **Murphee Hayes – CAA**

Presenter – **Timm Slade - CMAA**

Presenter – **Scott Sugar – CAA**

Current NIAAA Award Nominees:

Judith A. Knight – HOF; Pete Shambo – HOF; Murphee Hayes – DSA, Todd Gulluscio – NFHS Citation (Yr. 2)



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EXECUTIVE DIRECTOR'S REPORT

Executive Board Meeting
Embassy Suites – Board Room
February 5-6, 2022 – Saratoga Springs, NY

NYSAAA Office Items/Activities –

NADC Conference Meeting – Denver, CO. December 11-15, 2021
NEDC Summer Meeting – Seattle, WA, July 20-26, 2022
Winter Pre-Conference Newsletter/Ezine, Webpage
2022 Conference Preparations

Ongoing Projects

Hall of Fame 2022 & 2023
Wall of Honor 2022 & 2023
Online Registration & Membership
Awards
Chapter Reps – Chapter 3, 4, 9

Meeting Schedules (2022)

Conference Executive Board Lunch Meeting – **Tuesday, March 15, 2022 11:00 a.m.-1:00 p.m.**
Chapter Reps & Committee Chairs Workshop – **Tuesday, March 15, 2022 1:00-2:00 p.m.**
Conference Rep. Board Meeting – **Tuesday, March 15, 2022 2:00-4:00 p.m.**
Annual Meeting – **Friday, March 18, 2022 10:15-11:30 a.m.**
Spring – Executive Board Reorganization – **June 5-6, 2022 Embassy Suites, Saratoga**
Fall Rep. Board Meetings – Saratoga Hilton, Saratoga Springs – **October 2-3, 2022 Embassy Suites, Saratoga (Tentative)**

Corporate Sponsorships

2022 Report/Update

2022 Conference Updates – Highlights – Review of Highlights/Changes

Wednesday Evening Festival Activities, Food & Refreshments
Exhibit Hall Closes on Thursday Noon – Banquet on Thursday
President's Reception – High Rock – Thursday 4:30 pm
Leadership Training Classes – Schedule Split to 1 day/6 classes

Future Conferences

2022 – March 15-18, Saratoga Hilton
2023 - March 14-17, Saratoga Hilton
2024 – March 12-15, Saratoga Hilton
2025 – March 11-14, Saratoga Hilton

CORPORATE SPONSOR		Cash	In-Kind	Total	Service/Product	Confirmed	Received	Spons. Window	Amt. Rec'd Value
CONTRIBUTORS									
NIAAA		\$3,513	\$0	\$3,513	LTI Royalties & Grant	X	X		\$3,513
Championship Award Guys		\$0	\$750	\$750	Awards, Plaques, et.al.	X	X		\$750
Stuffing Fees		\$0	\$0	\$0	On Request	*			0
Plaques & Such		\$0	\$750	\$750	Awards & Plaques	X	X		\$750
Away With Geese		\$0	\$750	\$750	Athletic Field Protection For Geese	X	X		\$750
Turf & Soil Diagnostics		\$750	\$0	\$750	Testing & Planning for Turf Fields	X	X		\$750
Podbrand Media, LLC		\$750	\$0	\$750	Podcasting Service	X	X		\$750
CORPORATE SPONSOR									
Daktronics, Inc.	X	\$2,500	\$0	\$2,500	Scoreboards, Timing Sys., Video, Sounc	X	X	Jan. 1 Exp.	\$2,500
Saratoga Hilton	X	\$2,500	\$0	\$2,500	Conf. Hospitality	X	N/A	by Contract	\$2,500
Equitable Advisors	X	\$2,500	\$0	\$2,500	Financial Planning/Awards Reception	X	X	Jan. 1 Exp.	\$2,500
Field Turf/Chenango Contracting	X	\$2,500	\$0	\$2,500	Turf Fields & Installations	X	X	Jan. 1 Exp.	\$2,500
Riddell Athletic & Reconditioning	X	\$1,500	\$0	\$1,500	Athletic Equip. & Reconditioning	X	X	Oct. 1 Exp.	\$1,500
Big Teams (Schedule Star)	X	\$0	\$2,500	\$2,500	Website Host, Scheduling Software	X	N/A	n/a	\$2,500
A-Turf	X	\$1,500	\$0	\$1,500	Turf Fields & Installations	X	X	Nov. 1 Exp.	\$1,500
BSN, inc.	X	\$0	\$10,000	\$10,000	Sporting Goods Dealerships	X	X	Jan. 1 Exp.	\$10,000
Final Forms-AMP	X	\$5,000	\$5,000	\$10,000	Online Forms & Registryration	X	X	Jan. 1 Exp.	\$10,000
Keystone Purchasing Network	X	\$1,500	\$0	\$1,500	Cooperative Purchasing Group	X	X	Jan. 1 Exp.	\$1,500
rSchoolToday	X	\$2,500	\$0	\$2,500	Scheduling, Website, Regist. Software	X	X	Jan. 1 Exp.	\$2,500
Rank One Sports (All Players)	X	\$1,500	\$0	\$1,500	Health & Injury Reporting Software	X	X	Jan. 1	\$1,500
Musco Lighting	X	\$10,000	\$0	\$10,000	Sports Lighting Company	X	X	Jan. 1	\$10,000
ADPRO	X	\$0	\$6,000	\$6,000	Custom Branded Team Merchandise	X	X	Jan. 1 Exp.	\$6,000
G&G Fitness	X	\$0	\$6,000	\$6,000	Exercise & Fitness Equipment	X	X	Jan. 1 Exp.	\$6,000
HomeTown Ticketing	X	\$2,500	\$2,500	\$5,000	Contest Ticketing, Attendance, Scanning	X	X	May 1 Exp.	\$5,000
Dynamite Sports	X	\$1,500	\$0	\$1,500	College Recruiting Seminars, Info. & Mat'l's.	X	X	August 1 Exp.	\$1,500
Mascot Media	X	\$0	\$10,000	\$10,000	Newsletter Publications & Printed Mat'l's.	X	X	July 1 Exp.	\$10,000
Band	X	\$1,500	\$0	\$1,500	School Groups Communications Programs	X		March 1 Exp.	
Clell Wade Coaches Directory, et. Al.	X	\$2,500	\$0	\$2,500	chool Directories, AD & Coach Publications	X	X	March 1 Exp.	\$2,500
Gipper NEW	X	\$3,700	\$2,000	\$5,700	Social Media Design Software	X	X	August 1 Exp.	\$5,700
Honest Game NEW	X	\$3,500	\$0	\$3,500	Guidance for NCAA Eligibility	X	X	August 31 Exp.	\$3,500
NYS Beef Council NEW	X	\$3,500	\$0	\$3,500	Beef Dietary Necessity for Athletes	X	X	Sept. 15 Exp	\$3,500
Zolnier Championship Rings	X	\$1,500	\$1,000	\$2,500	Championship Rings	X	X	Oct. 1 Exp.	\$2,500
Sealmaster of WNY	X	\$1,500	\$0	\$1,500	Sealing and Paving Contractors	X	X	Jan. 1 Exp.	\$1,500
aktivate NEW	X	\$10,000	\$0	\$10,000	Scheduling, Website, Regist. Software	X	X	Jan.1 Exp.	\$10,000
Astro Turf	X				Turf Fields & Installations				
Subtotals =		\$70,213	\$47,250	\$117,463					\$115,963
Total Cash + In Kind									\$117,463
Updated 2/1/22									

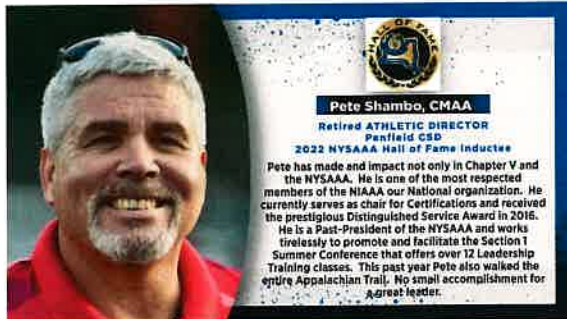


NYSAAA

New York State Athletic Administrators Association

Associate Directors Report February 5-6, 2022 Saratoga, NY

1. Greg Warren has begun the 3rd Aspiring AD Class with 7 good candidates
2. Denise and I have worked together to offer workshops the past 3 months to new ADs. Locally, it is a little slow in developing, but that can be adjusted as time goes on and we assess the program. [New AD List w/Mentors](#)
3. Offered LTC 504 twice to membership.
4. Contacted NYSED for an update on certification progress. They are meeting with the various departments to discuss. According to DD, they have reached a consensus of who they want on the committee we presented to them and will make contact soon.
5. Continuing to prepare to expand the program using LEAD instructors and teams of ADs to teach LTIs either locally or virtually [LTI Teams](#)
6. Continued discussions with Final Forms AMP to improve connectivity and data collection along with improving accounting methods and proper assignment of funds to the appropriate event.
7. Selected to sit on the NYSPHSAA Strategic Plan later this month.
8. Held individual workshops for ADs across the country on building an app through GlideApps
9. Submitted Google Slides for a new LTC class, [Effecting Change in Athletic Administration](#). Co-authors are Todd Gulluscio, Dr. Ryan Cox, Dr. Patrick Irving and Kelli Wingate Smith (GA)
10. Expanded Social Media presence to cover Twitter, Instagram, Facebook, and YouTube.
11. Using Gipper to promote aspects of the Association.



Mentoring Program:

Provide Chapters with trained staff of working and retired ADs to aid in mentoring new and young ADs.

Offer a variety of potential programs based on the number of potential mentees and the financial capabilities of that chapter.

Program will focus on the following topics

1. LTC 501 and 502
2. Local policies and procedures
3. NYSAAA rules and regulations
4. Constitutions and Policies
5. HPE programs, PEHPC 101 and 102
6. Time Management
7. Event Management and Safety, LTC 631
8. Budget Development and Management
9. Awards programs
10. Community Relations and Booster Club
11. Mentoring Coaches (706)

NYSAAA New AD Summer Initiative August 5-7, 2022

A 3-day Conference for New ADs prior to the start of the season (8/5-8/7) Albany

Each workshop is 45 minutes long

Friday, August 5th

1. 3:00 Arrive to check-in
2. 4:00 Meet in auditorium for Welcome and Introductions
3. 4:30 The NYSAAA and NIAAA
4. 5:00 Dinner
5. 6:00 LTC 501 or LTI 631

Saturday, August 6th

1. 8:00 Breakfast
2. 9:00 Conducting Productive Coaches Meetings
3. 10:00 The NYSPHSAA with Dr. Robert Zayas
4. 11:00 Emergency Event Management
5. 12:00 Lunch
6. 1:00 LTC 502 or LTI 706
7. 5:00 Dinner
8. 6:30 Socialize the Night Away

Sunday, August 7th

1. 8:00 Breakfast
2. 9:00 Budget Development
3. 10:00 Social Media and the Athletic Office
4. 11:00 Community Relations
5. 12:00 Homeward Bound

Registration Fee should cover cost for LTI manuals, so \$125 may work....hotel is \$105/Night

NYSAAA APP



Conference App

