



# NYSAAA

New York State Athletic Administrators Association

**Minutes**  
**Executive Board Meeting**  
**Tuesday, March 12, 2024**  
**Saratoga Springs, New York**

**Attendees:** Greg Warren, President  
Susan Reid, President-Elect  
Jen Keane, Vice President  
Past President – Todd Gulluscio

Brett Banker - Secretary  
Mike Giruzzi, Treasurer  
Denny Fries, Liaison to NIAAA

Alan Mallanda, Executive Director  
Jim Wright, Assoc. Executive Director  
Chris Rozek, Administrative Assistant

The meeting was called to order by President Warren at 11:57 a.m.

*Motion was made to accept the minutes from the Winter Executive Board meeting.*  
*1<sup>st</sup> – Denny Fries                      2<sup>nd</sup> – Mike Giruzzi                      Passed*

**Treasurer's Report – Mike Giruzzi, CAA**

- Please find full report attached.
- Revenue will be updated after the conference and those reports will be presented at the Executive Board spring meeting.
- The Association's revenue consists of conference, membership and LTI courses.
- Mike Giruzzi shared with the Board that at this time he is stepping down as the Treasurer of the Association. Mike will offer his guidance during the transition to the new Treasurer.
- The Board thanked Mike for his years of service on the Board.

*Motion was made to accept the Treasurer's Report.*  
*1<sup>st</sup> – Todd Gulluscio                      2<sup>nd</sup> – Susan Reid                      Passed*

- Denny asked if mileage is something that needs to be looked into as putting a cap on amount of miles claimed due to where Board members live.
- Denny also suggested that if two different items are submitted for reimbursement, those should be written as separate checks. Items should not be combined when submitting vouchers.

*more...*

**Conference & Executive Director Reports – Alan Mallanda, CMAA & Chris Rozek**

- Conference registration is currently 319.
- Exhibitor registration is at 84 (100 booths).
- Membership is 709.

**President's Report – Greg Warren, CMAA**

- Please see attached report.
- Conference gift will be distributed on Thursday at the BSN booth.
- Greg was very pleased with the number of vendors attending.
- There are excellent keynote speakers & workshops.
- The lobby area will have new information posted for everyone to access.

**Year in Review:**

Greg appreciated the cooperation of the Executive Board during this past year. The organization continues to evolve each year and we are staying focused.

**Past President's Nominating Committee Report – Todd Gulluscio, CMAA**

The following recommendations were presented from the Nominating Committee:

- Vice President – Matt Walentuk
- Treasurer & Secretary positions – will be discussed with the Executive Board.

**NIAAA/Section I Report – Denny Fries, CMAA**

- Please see attached report.
- The National Conference will be held December 13-17, 2024, in Austin, Texas.

*A motion was made to make a donation in memory of Lee Green for \$150.00.*

*1<sup>st</sup> - Todd Gulluscio                      2<sup>nd</sup> – Mike Giruzzi                      Passed*

- New York will be hosting the Section I meeting in 2026.

**Secretary's Report – Brett Banker, CMAA**

- Please see attached full report.
- All Chapter Representatives are set and prepared for the conference.
- Brett shared mentoring items taking place over the past few months.

**Executive Director's Report – Alan Mallanda, CMAA**

- Please see attached full report.
- The increase in membership dues will begin July 1<sup>st</sup>. The dues will be \$170.00 beginning on July 1, 2024, and the next rate increase will be again in 2025-2026. This increase in the rate is due to staying in line with National dues increase that will be happening soon.

*more...*

**Executive Director's Report – Alan Mallanda, CMAA (con't)**

- Conference registration is \$295.00 early bird and then \$325.00 after that. We will need to look at raising that cost in coming years due to the increase in all costs including inflationary adjustments.
- Final Forms/AMP is willing to give us a \$1,000 scholarship to attend the National conference each year. Would like to offer that at the summer conference. The recipient has to be a new athletic administrator.
- Please review all the meeting schedules.
  - ❖ Spring Executive Board Meeting - May 18-20, 2024, at Saratoga Hilton.
  - ❖ Representative Board Meeting - September 29-30, 2024, in Binghamton at Hilton Doubletree.
  - ❖ Winter Executive Board Meeting - February 1-2, 2025, in Saratoga Hilton
  - ❖ Spring Executive Board Meeting - May 17-18, 2026, at Saratoga Hilton.
- Corporate sponsorship has increased. Thank you to all our sponsors.
- Conference is booked through 2028 at the Saratoga Hilton.

*A motion was made to accept the Executive Director's Report.*

*1<sup>st</sup> - Mike Giruzzi*

*2<sup>nd</sup> - Denny Fries*

*Passed*

**Associate Executive Director's Report – Dr. Jim Wright, CMAA**

- Please see attached report.
- Preparing to ramp up 2024-25 AAMPD Program.
- Preparations underway for Summer Leadership Conference in Binghamton, August 2-4, 2024.
- Shared new concern of credit card fees for purchasing textbooks et al. Examining changing to a cash back card to offset fees. Concern with NIAAA continuing the \$70.00 fee per manual even when digital.
- Activities leading up to conference:
  - ❖ Taught 717 with Todd and Greg for NIAAA webinar.
  - ❖ Worked with LTI team on arranging classes for conference.
  - ❖ Implemented new NIAAA course platform.
  - ❖ Attended to State Coordinator duties with updating course manuals and record-keeping.
  - ❖ Nine conference courses with 120 seats taken.
  - ❖ Assisted in creating power point presentation for awards ceremony.
  - ❖ Consistent social media posts related to the conference on four platforms.

**Continuing Business**

*With Mike Giruzzi completing his term as Treasurer a motion was made to give interim fiduciary and business manager duties to Chris Rozek, Administrative Assistant, with an additional stipend of \$2,100.00 beginning July 1, 2024.*

*1<sup>st</sup> – Todd Gulluscio*

*2<sup>nd</sup> – Denny Fries*

*Passed*

*more...*

*A motion was made to go into Executive Session to discuss a personnel matter.*

*1<sup>st</sup> – Todd Gulluscio                      2<sup>nd</sup> - Susan Reid                      Passed*

*A motion was made to exit the Executive Session and return to the regular meeting.*

*1<sup>st</sup> – Jen Keane                              2<sup>nd</sup> – Susan Reid                      Passed*

**New Business**

*A motion was made to accept the negotiated position of Director of Corporate Sponsorship, beginning with the 2025-26 fiscal year, as per job description, details and financial agreement submitted to President Warren.*

*Exiting Executive Board member and Past President, Todd Gulluscio thanked everyone for the fine work and friendships established over his years on the Board.*

*A motion was made to adjourn the Executive Board meeting at 2:30 p.m.*

*1<sup>st</sup> – Todd Gulluscio                      2<sup>nd</sup> – Jen Keane                      Passed*

*Respectfully submitted by:*

***Chris Rozek, Administrative Assistant &  
Brett Banker, CMAA, NYSAAA Secretary  
April 8, 2024***



# NYSAAA

New York State Athletic Administrators Association

## *Minutes*

### *Representative Board Meeting*

*Tuesday, March 12, 2024*

*Saratoga Springs, New York*

**Attendees:** Greg Warren, President  
Susan Reid, President-Elect  
Jennifer Keane, Vice President  
Brett Banker, Secretary  
Mike Giruzzi, Treasurer  
Todd Gulluscio, Past President  
Denny Fries, Liaison to NIAAA  
Debra Ferry, Awards Co-Chair  
Murphee Hayes, Awards Co-Chair  
Don Webster, HOF Co-Chair  
Roger Brown, HOF Co-Chair  
Bob Stulmaker, VAAC Co-Chair  
Patrick Irving, Educ. Initiative Co-Chair  
Steve Young, LTI Co-Chair  
Robert Zayas, NYSPHSAA Exec. Dir.  
Patrick Pizzarelli, Liaison to NYSPHSAA Sec. Exec. Dir.  
Jason Lehmbeck - COA  
Rob Barrett, Chapter 1 Rep.  
Len Kies, Chapter 2 Rep.  
Scott Sugar, Chapter 3 Rep.  
Charles DeTaeye, Chapter 4 Rep.  
Dave Michelsen, Chapter 5 Rep.  
Jeff Roth, Chapter 6 Rep.  
Matt Walentuk, Chapter 7 Rep.  
Missie Hastings-LaVigne, Chapter 10 Rep.  
Kathy Masterson, Chapter 11 Rep.

Alan Mallanda, Executive Director  
Jim Wright, Assoc Executive Director

**Absent:** Chris Rozek, Administrative Assistant  
Joseph Mercado – DEIB Co-Chair  
Kimberly Saxton – DEIB Co-Chair  
Bill Bryant – VAAC Co-Chair  
Christian Hodge, Chapter 9 Rep.

Meeting was called to order by President Warren at 2:30 p.m.

*A motion was made to approve the minutes from the fall & winter board meetings.*

*1<sup>st</sup> - Mike Giruzzi*

*2<sup>nd</sup> – Susan Reid*

*Passed*

*more...*

**Conference & Membership Report - Alan Mallanda, CMAA**

319 registrations

84 vendors and 100 Booths

709 Members

**Treasurer's Financial Report - Mike Giruzzi, CAA**

The Association is in solid financial footing. Roughly \$412, 616.37 in NYSAAA treasury. Mike acknowledged that today is his last meeting. Several people thanked him for his efforts over many years.

**NIAAA Section I Liaison's Report - Denny Fries, CMAA**

- National NIAAA Conference - December 13-17, 2024 – Austin, TX
- National Initiative & Assistance Network - 2024 Initiative is: "My Stuff Bag Foundation!" (Will we give a NYSAAA general donation - \$250.00.)
- With the passing of Lee Green a recommendation was made to make a donation in his name of \$150.00.
- Student-Athlete Essay Information:  
Female –Alexa Robinson, Hendrick Hudson HS; Tom Baker-AD; Rob Barrett-CAA, Chapter 1 Rep.  
Male –Andrew Desimone, Ward Melville HS; Kevin Finnerty-AD; Kathy Masterson-CMAA, Chapter 11 Rep.
- 2024 Major Awards:  
State Award of Merit – Todd Gulluscio, CMAA  
Otis Sennett Award – Deb Ferry, CAA  
Dr. Jack Foley Award – Greg Warren, CMAA  
Judith A. Knight Award – Joseph Sigillo (Chapter 1)  
Dr. Liam Frawley Award – Ryan Cox, CAA (Chapter 2)
- NIAAA Award Nominees:  
Judith A. Knight – HOF (5<sup>th</sup> yr.); Todd Gulluscio – DSA (1<sup>st</sup> yr.); Greg Warren, CMAA–NFHS Citation (1<sup>st</sup> yr.);  
Dr. Jim Wright - Section 1 Frank Kovalski nominee (3<sup>rd</sup> yr.)

**President's Report - Greg Warren, CMAA**

President Warren thanked the Representative Board for their support of the 2024 conference. He is very pleased with the line-up of speakers, keynotes and workshops. He spoke of a more 'virtual' Sparky Rector Drop-In Center and new boards in the hotel lobby.

**Report of Conference Executive Board Meeting (Action Items) - Todd Gulluscio, CMAA**

A motion was made to appoint Dr. Jim Wright as the Executive Director starting at the close of 2024-2025 fiscal year.

1<sup>st</sup> – Todd Gulluscio

2<sup>nd</sup> – Matt Walentuk

Passed

more...

**Report of Conference Executive Board Meeting (Action Items cont) - Todd Gulluscio, CMAA**

*A motion was made to appoint Alan Mallanda as Director of Corporate Sponsorships starting at the close of the 2024-2025 fiscal year.*

*1<sup>st</sup> – Todd Gulluscio                      2<sup>nd</sup> – Denny Fries                      Passed*

*A motion was made to appoint Chris Rozek, Administrative Assistant, immediately as interim fiduciary and business manager with an additional stipend of \$2,100.00 beginning July 1, 2024.*

*1<sup>st</sup> – Susan Reid                              2<sup>nd</sup> – Len Kies                              Passed*

*A motion was made to appoint Matt Walentuk, CAA, as Vice President to the Executive Board.*

*1<sup>st</sup> – Scott Sugar                              2<sup>nd</sup> – Jen Keane                              Passed*

**Executive Director's Report - Alan Mallanda, CMAA**

**NYSAAA Office Items/Activities**

- NIAAA Section 1 Meeting – March 20, 2024 – Connecticut
- NEDC Summer Meeting & Seminar – July 16-20, 2024 – Honolulu, HI
- NYSPHSAA Summer Meeting – July 30 – Aug. 1, 2024– Riverhead, NY
- NYSAAA Summer Conference – August 2-4, 2024 – Doubletree by Hilton, Binghamton, NY
- NYSAAA Fall Board Meetings – Sept. 29-30, 2024 – Doubletree by Hilton, Binghamton, NY

**Ongoing Activities**

- Eleventh Hall of Fame in 2025; Sixth Wall of Honor in 2025
- 2025 Hall of Fame & Wall of Honor Screenings
- Wall of Fame Touchscreen by Vital Signs – 2<sup>nd</sup> Year

**Meeting Schedule (2024-25)**

- Spring – May 18-20, 2024 - Executive Board Spring Reorganization Meeting – Saratoga Hilton, Saratoga Springs.
- Fall – Sept. 29-30, 2024 - Representative Board - Doubletree by Hilton, Binghamton
- Winter – February 1-2, 2025 - Executive Board Meeting - Saratoga Hilton, Saratoga Springs
- 2025 Conference – March 11-14, 2025, Saratoga Hilton & Conference Center
- Winter II – March 11-14, 2025 - Conference Meetings - The Saratoga Hilton, Saratoga Springs
- Spring – May 17-18, 2025 - Executive Board Meeting - The Saratoga Hilton, Saratoga Springs

**Corporate Sponsorships**

Total for 2022-23 was **\$70,640** cash + **\$43,900** in-kind. Total= **\$112,390**

**Total for 2023-24** to date = **\$84,490** cash + **\$49,250** in-kind. Total= **\$133,740**

*more...*

**Associate Executive Director's Report – Dr. Jim Wright, CMAA**

- Preparing to ramp up 2024-25 AAMPD Program.
- Preparations underway for Summer Leadership Conference in Binghamton, August 2-4, 2024.
- Shared new concern of credit card fees for purchasing textbooks et al. Examining changing to a cash back card to offset fees. Concern with NIAAA continuing the \$70 fee per manual even when digital.
- Activities leading up to conference:
  - ❖ Taught 717 with Todd and Greg for NIAAA webinar.
  - ❖ Worked with LTI team on arranging classes for conference.
  - ❖ Implemented new NIAAA course platform.
  - ❖ Attended to State Coordinator duties with updating course manuals and record-keeping.
  - ❖ Nine conference courses with 120 seats taken.
  - ❖ Assisted in creating powerpoint for awards ceremony.
  - ❖ Consistent social media posts related to the conference on 4 platforms.

**Secretary's Report – Brett Banker, CMAA**

Thanked the Chapter Representatives for getting their awards in on time this year. Highlighted several Zoom meetings that were held with the representatives. Discussed the concept of setting new goals for the 2024-2025 year.

**NYSPHSAA Report – Dr. Robert Zayas, CAA**

- No word yet from SED in regard to mixed competition language or policies.
- Reported a positive relationship with the new Health & Physical Education person with SED.
- Discussed the issue of regional rotations which passed the Central Committee.
- NFHS Authenticating Ball Program-is actively representing NYS by questioning the request from NFHS to alter the cash give back program; currently .50 per ball versus new request of 5% of all balls sold thereby raising the prices districts may pay.
- Girls Tennis moving to the USTA Center.
- Congratulations to Deb Ferry for moving onto the Central Committee Board.

**State Committee Reports - Brett Banker, CMAA & Chairs**

Each chair gave an update and explained the need to continue to nominate people for HOF/Wall of Fame and other long-standing awards.

**Council of Administrators – Jason Lehmbeck, CAA**

- November Conference at Turning Stone.
- 50 athletic administrators attended, 17 presentations & awards program.
- It is COA's hopes to attract more directors in the future.

more...



**Continuing & New Business – Greg Warren, CMAA**

None at this time.

*A motion was made to adjourn the meeting.*

*1<sup>st</sup> – Denny Fries*

*2<sup>nd</sup> Jen Keane*

*Passed*

*Respectfully submitted by:*

***Brett Banker, CMAA, NYSAAA Secretary  
for Chris Rozek, Administrative Assistant  
April 8, 2024***



# NYSAAA

New York State Athletic Administrators Association

**Minutes**  
**NYSAAA Annual Meeting**  
**Friday, March 15, 2024**  
**Saratoga Springs, New York**

The meeting was called to order by President Warren at 9:58 a.m.

The following items were presented by President Warren:

**Treasurer's Report**

- We continue to grow financially and are in good shape.
- Mike Giruzzi resigned from the Executive Board and we would like to thank him for all his years of service.

**NIAAA Report**

- Scholar Essay winners were announced and moved forward to the National.
- Section I meeting is being held the week of March 18 in CT.

**Review & Actions Items at Representative Board Meeting**

- Effective immediately, Chris Rozek, Administrative Assistant, will be serving as our financial bookkeeper and the Executive Board will be discussing what the next move for the Treasurer's position on the Board will be.
- Dr. Jim Wright was appointed as Executive Director beginning on July 1, 2025.
- Alan Mallanda was appointed as Director of Corporate Sponsorships beginning July 1, 2025.
- Matt Walentuk will be serving as the next Vice President.

**President's Annual Review for 2023-2024 – Greg Warren**

- Greg led a committee to select the next Executive Director.
- Continue to move forward with the AAMPD program. Jen Keane was brought on board to work with this program.
- He thanked everyone for attending the conference.
- Record LTC participation at the conference with 120 taking courses.
- 321 attendees at the conference, which broke the record of all conferences.
- Hopefully everyone had a great time networking and being able to take back valuable information.
- At this time Greg thanked his planning team.

more...

***Presentation of the Gavel – Greg Warren to Susan Reid***

***Remarks from the Incoming President – Susan Reid***

Susan's theme for the 2025 conference will be **Leadership with Purpose.**

***Special Presentations – Alan Mallanda***

- President's Ring presented to Greg Warren
- Past President watch presented to Todd Gulluscio

*A motion was made to adjourn the meeting at 10:22 a.m.*

*1<sup>st</sup> - Greg Warren*

*2<sup>nd</sup> - Marisa Fallacaro-Dougherty*

*Passed*

*Respectfully submitted by:*

***Chris Rozek, Administrative Assistant***

*April 8, 2024*



*New York State*  
**Athletic Administrators Association, Inc.**

www.nhsaaa.org

**Treasurer's Report**  
**March 6, 2024**

**Agenda**

1. 2471 statements/ledger- in folder
2. 9509 statements/ledger- in folder
3. AMEX- In folder- meetings/office/LTI- points
4. July 1, 2023-March 1, 2024- financials- below and in folder
5. Next Steps

	<u>July 1, 2023-March 1, 2024,</u>	<u>Reason</u>
<u>Income</u>	<u>Budget</u>	
	<u>Income</u>	
Conference	Complete report in June	CR
Membership	Complete report in June	CR
Sponsorship	Complete report in June	AM
LTI	Complete report in June	\$6,090.00 (JW Spreadsheet) <b>\$6,350.00- LTI- 9509</b> JW
Rebate from NIAAA	\$1,477.87	
<b><u>Total Income:</u></b>		
<u>Expenses</u>	<u>Expenses</u>	
Meetings Expenses (Voucher to individuals)	\$11,495.63	Exec/Rep Board Meetings National/State Conference Reim. LTI Instructor Reim. - \$500
American Express (AMEX)/Meetings/LTI/Office	\$28,858.26	AM- \$20,339.26 JW- \$8,519.00
Auditing/Tax preparation fees	\$5,000.00	Stokes, Visca, Hucko and Barone, CPA/ Audit
Dues/fee: (NYSCEA, NIAAA, Sec. 1)	\$125.00	NIAAA Dues
Stipends	\$6,397.20	MG- \$2,097.20 CR- \$4,300.00 (quarterly)
Office Management (SMC, and Wright Athletic Solution Inc.)	\$45,474.52	AM- \$33,833.31 (7 Months) JW- \$11,641.21 (Quarterly, includes Meeting expenses)
Office Expenses	\$6,428.10	AM- \$6,266.30 MG- \$161.80
<b><u>Total Expenses:</u></b>	<b>\$103,778.71</b>	

**March 6, 2024- Balance**

<b>Account</b>	<b>Date-</b>
Checking- 9509	\$ 11,779.08
AXA Investments	\$ 210,213.24
Checking- 2471	\$ 190,624.55
<b>Total Assets</b>	<b>\$ 412,616.87</b>

**Next Steps**

1. Balance accounts revenue/expenditure- Conference (CR), Memberships (CR), Sponsorship (AM), LTI (JW) with Treasurer.
2. Treasurer transition plan



***BUILDING A FOUNDATION FOR THE FUTURE***

Conference Report

- 319 registrations as of 3/11/2024
- Conference Gifts
- Vendors
- Program
- Format
- Lobby Area

Year in Review

- Positions
- Operations

A Heartfelt Thank You!

## NYSAAA Liaison Report: Dennis Fries, CMAA

March 12, 2024 - Executive Committee/Representative Board

### National NIAAA Conferences

December 13-17, 2024 – Austin, TX

December 12-16, 2025 – Tampa, FL

December 11-15, 2026 – Phoenix, AZ

December 10-14, 2027 – Kansas, Missouri

### 2024 NIAAA Delegate Assembly Delegates:

**Sue Reid, Jen Keane, ~~Jim Wright~~, New V-P & Denny Fries (AM – Alt.)**

If you cannot attend please let me know by Tuesday, October 8 2024

National Initiative & Assistance Network:

**2024 Initiative is: “My Stuff Bag Foundation!” (Will we give a NYSAAA general donation - \$250.00)**

**(You can help give kids something to hold on to; their very own My Stuff Bag.) <https://www.mystuffbags.org>**

NIAAA Committee members:

SY–Accreditation; DF– QPA&Retired (Vice-Chr.); MH (Co-Chair) –Awards; JW- Resolutions;

PI – Publications; TG- Mentoring Cohort leader.

NIAAA: Web Site (NIAAA athlete certificates: **3 Season Athlete and Scholar Athlete Recognition**)

Conference Registration on line @ niaaa.org. (Open NOW)

Sponsorship of Endowment program at the NIAAA Conference - \$250.00

### Section 1 Meeting: (Attending: D. Fries/A. Mallanda/S. Reid/J. Wright/T. Gulluscio)

2024 – CT (Weds. 3/20 (Lunch @ Noon mting @ 1:00) - Rocky Hill Sheraton, 100 Capital Blvd., Rocky Hill, CT 06067

2025 – Massachusetts

2026 – New York; 2027 – ME; 2028 – NJ; 2029 – NH; 2030 - VT

### Section 1 Summer Institute (TBD for 2024)

#### Student-Athlete Essay Information:

##### Section 1 winners moving on to NIAAA consideration:

2007 - John Mackintosh, Chapter - 7 Cathy Phillips, AD ; 2008 - none

2009 - Caroline Frances Tolli, Chapter -6 - Patrick Burke - AD ; 2010 -Kelsey Johnson, Chptr - 10 - Eileen Kilcullen – AD

2011 - Taylor Malmshemer, Chapter – 3 - J. Michael Byrnes – AD; 2012 & 2013 – none

2014 - Nicholas Steven Stiansen, Saratoga Springs HS, Chtr 2 (Peter Sheehan – AD) – Scott Stuart – Chptr Rep.

2015 – none; 2016 – none; 2017 – none; 2018- none; 2019 - none

2020 - Isabelle Smith; Westhampton Beach HS; Kathy Masterson-AD; – Chp. 11- Tim Mullins – Chapter Rep.

2021 – Scott Weitman; Yorktown HS; Robert Barrett - AD; Chapter 1 – Sue Dullea – Chapter Rep.

and Sarah Stevens; Ellenville HS; Kermit Moyer – AD & Chapter 9 Rep.

2022 - John Santowski, Pitts. Mendon H.S., Scott Barker – AD; Dr. Patrick Irving – Chapter 5 Rep..

#### Our 2024 Student-Athlete Essay State winners were:

Female – Alexa Robinson, Hendrick Hudson HS; Tom Baker - AD; Rob Barrett - CAA, Chapter 1 Rep.

Male – Andrew Desimone, Ward Melville HS; Kevin Finnerty - AD; Kathy Masterson - CMAA, Chapter 11 Rep.

#### NIAAA Membership commendations for maintaining 70% of NYSAAA total potential members in the NIAAA:

1991, 1995, 2006,07,08,09, 10, 11, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023 (Highest)

##### 2024 Major Awards:

State Award of Merit – Todd Gulluscio, CMAA

Otis Sennett Award – Deb Ferry, CAA

Dr. Jack Foley Award – Greg Warren, CMAA

Judith A. Knight Award – Joseph Sigillo;Chp. 1

Dr. Liam Frawley Award – Ryan Cox, CAA; Chp. 2

##### (2023 Winners)

Presenter – **Scott Sugar, CAA**

Presenter – **Sue Reid, CMAA**

Presenter – **Dr. Jim Wright, CMAA**

Presenter – **Timothy Mullins, CMAA**

Presenter – **Jason Lehmbeck, CAA**

#### (2024) NIAAA Award Nominees:

**Judith A. Knight – HOF (5<sup>th</sup> yr.); Todd Gulluscio – DSA (1<sup>st</sup> yr.); Greg Warren, CMAA – NFHS Citation (1<sup>st</sup> yr.);**

**Dr. Jim Wright - Section 1 Frank Kovaleski nominee (3<sup>rd</sup> yr.)**

df – March 2024

**NYSAAA REPORT**  
**SECRETARY/MENTORING REPORT**  
**Annual State Conference-2024**

**SECRETARY**

- 1) Chapter Reps are set & prepared for Saratoga
  - a. All awards in on time
  - b. Chapter Door Prizes
  - c. Hope to discuss with them ideas/needs they have. New areas of support?
    1. Their intentions for next year
    2. Establish new goals for 2024-25

**MENTORING**

- 1) February Mentoring Session was held on Thursday, February 15. Jake Von Scherrer; 'Recruiting and Retaining Athletes Post-Covid
- 2) Attended Mentoring 'Committee' Meeting on March 5 with Jen Keane, Pete Shambo & Tam Rea.
  1. Create survey for those 88 individuals who signed up for Mentoring this year; schedule, topics, no longer effective based on their schedules?
  2. Expanding beyond the 88 mentees and send it out state-wide via AMP?
  3. Create Mission Statement
  4. Brainstormed different methods of getting information out in addition to monthly zooms
  5. Discuss changing monthly zooms or start a new evening program (NIAAA Cohort) to include break out rooms w/facilitators; establish talking points, discussion. Mentees 'bring a topic'.
  6. Extend program to **all** athletic administrators, not just for those in Years 0-5.
  7. Tab on Web Site
- 3) Attended NIAAA Mentoring Mtg on March 6. Section 1 is presenting in May





# NYSAAA

New York State Athletic Administrators Association

## *EXECUTIVE DIRECTOR'S REPORT*

Executive & Representative Board Meetings  
The Saratoga Hilton Hotel & Conference Center, Saratoga Springs, NY  
**March 12, 2024**

### *NYSAAA Office Items/Activities –*

NYSPHSAA Meeting – January 31, 2024, Embassy Suites, Saratoga Springs, NY  
NIAAA Section 1 Meeting – March 20, 2024 – Connecticut  
NEDC Summer Meeting & Seminar – July 16-20, 2024 – Honolulu, HI  
NYSPHSAA Summer Meeting – July 30 – Aug. 1, 2024– Riverhead, NY  
NYSAAA Summer Conference – August 2-4, 2024 – Doubletree by Hilton, Binghamton, NY  
NYSAAA Fall Board Meetings – Sept. 29-30, 2024 – Doubletree by Hilton, Binghamton, NY

### *Items of Importance*

Membership Dues & Conference Registration Fees **2024-25 \$170; 2025-26 \$????**  
Conference – Updates & Comments  
NIAAA Charging Fees associated with LTI, Membership, other with the changeover to AMP  
Conference Prices are rising for many reasons: AV, Food, Other; We will most likely have to raise registration fees again  
Scholarship for “New” AD’s to attend the NADC, Sponsored by FF/AMP \$1,000 @ Summer Leadership Conf.  
Other

### *Ongoing Activities*

Eleventh Hall of Fame in 2025; Sixth Wall of Honor in 2025  
2025 Hall of Fame & Wall of Honor Screenings  
Wall of Fame Touchscreen by Vital Signs – 2<sup>nd</sup> Year

### *Meeting Schedules (2024-25)*

Spring – May 18-20, 2024 - Executive Board Spring Re-Organization Meeting – Saratoga Hilton, Saratoga Springs, NY  
Fall – Sept. 29-30, 2024 - Representative Board @ Doubletree by Hilton, Binghamton, NY  
Winter – February 1-2, 2025 - Executive Board Meeting @ Saratoga Hilton, Saratoga Springs, NY -  
Winter – March 11-14, 2025 - Conference Meetings @ The Saratoga Hilton, Saratoga Springs, NY  
Spring – May 17-18, 2025 - Executive Board Meeting @ The Saratoga Hilton, Saratoga Springs, NY -

### *Corporate Sponsorships*

Total for 2022-23 was \$70,640 cash + \$43,900 in-kind. Total= \$112,390  
Total for 2023-24 to date = \$84,490 cash + \$49,250 in-kind. Total= \$133,740

### *Future Conferences – Saratoga Hilton & Conference Center, Saratoga Springs, NY*

**2024 is our 23<sup>rd</sup> Consecutive (In-Person) Conference at the Hotel and Conference Center in Saratoga Springs, NY & the 29<sup>th</sup> overall in Saratoga, the first being in 1985 when the Ramada Renaissance Hotel & Conference Center was built.**

2025 - August 1-3, Summer Leadership Conference, Doubletree by Hilton, Binghamton, NY  
2025 – March 11-14, Saratoga Hilton & Conference Center  
2026 – March 17-20, Saratoga Hilton & Conference Center  
2027 – March 16-19, Saratoga Hilton & Conference Center  
2028 – March 14-17, Saratoga Hilton & Conference Center





# NYSAAA

New York State Athletic Administrators Association

## **Associate Directors Report March 12, 2024, Saratoga, NY**

1. Taught 717 with Todd and Greg for NIAAA webinar
2. Worked with LTI team on arranging classes for conference
3. Implemented new NIAAA course platform
4. Attended to State Coordinator duties with updating course manuals and record-keeping
5. Nine conference courses with 120 seats taken
6. Assisted in creating PPT for awards ceremony
7. Consistent social media posts related to the conference on 4 platforms



# NYSAAA

New York State Athletic Administrators Association

**AWARDS SPRING REPORT**  
**Debra Ferry, CAA - Awards Co-Chair**  
**Murphee Hayes, CAA - Awards Co-Chair**

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**March 12, 2024      Saratoga Spring, NY**

1. 2023-2024
  - a. Distinguished Service Award (one from each Chapter)
  - b. Judith A. Martens Award (one from each Chapter)
  - c. NYSAAA Chapter Administrator of the Year Award (one from each Chapter)
    - **ensuring your nominee is an active member of NYSAAA**
  - d. Community Service Award (one from each Chapter)
  - e. Judith Ann Knight - Positive Change Award
    - **Joseph Sigillo - Nyack Public Schools**
  - f. Liam Frawley- Emerging Athletic Administrator Award
    - **Ryan T. Cox, Ed.D., CAA - Sayville School District**
2. December 18, 2023 - [submit award recipient information](#) to NYSAAA Awards State Representative(s)
  - a. We are looking for suggestions at what we can do to make this an easier process for all
3. Goals of 2024-2025 and continuation of 2023-2024
  - a. From 2023-2024
    - New Athletic Director Recognition - at opening ceremony of NYSAAA
    - Inform and encourage our members to utilize and distribute the following student-athlete awards from NIAAA
      - [Three Season Athlete Award](#)
      - [Scholar Athlete Recognition](#)
    - Inform and encourage our members to utilize and distribute the Years of Service certificate and lapel pin from NIAAA - [CLICK HERE](#)
  - b. Goals that we set for last year and need to work on this year.
    - NIAAA Student Essay Awards winners - NYS recipients
    - Promote and encourage our winners to provide a 1–2-minute video about receiving the recognition (as they do in NIAAA)
4. New Business
5. Old Business
  - a. 2017 - present Award Recipients - [CLICK HERE](#)
  - b. Selection of Judith Ann Knight & Liam Frawley- Awards, will be done by the NYSAAA President, President Elect, Vice President, and the Co-Chairs of the Awards Committee
    - This was completed this year and worked well.
    - Continue to use this process.

## **Summary For Women's Cohort DEIB**

**Kimberly Saxton and Joseph Mercado**

We have met several times with the group and have been able to create positive dialogue with everyone. I feel this cohort is able to utilize their small setting to feel comfortable to ask any question regardless of how insignificant they may feel their question is.

Our group also gave these new AD's a comfortable space to vent about daily frustrations and how to balance their work load.

Finally, I believe they have found a space where they can discuss how as women they may have different challenges.

All we need from the exec board is continued support and promotion of the cohort. I do think an in person meeting with the cohort would be very beneficial.