



NYSAAA

New York State Athletic Administrators Association

Minutes
Executive Board Meeting
February 2-3, 2020
Saratoga Springs, New York

Attendees: Brett Banker, CMAA, President
Michael Murray, CMAA, President-Elect
Todd Gulluscio, CAA, Vice President
Mike Giruzzi, CAA, Treasurer
Scott Sugar, CAA, Secretary
Dennis Fries, CMAA, NIAAA Liaison
Denise Kiernan, CAA, Past President

Alan Mallanda, CMAA, Executive Director
Jim Wright, CMAA, Associate Executive Director
Pete Shambo, CMAA, Director of Professional Development
Chris Rozek, Recording Secretary

Meeting was called to order by President Brett Banker at 11:55 a.m.

Motion was made to accept minutes from fall meetings.

1st – Mike Giruzzi 2nd – Denise Kiernan Passed

Membership Report & Conference Report – Alan Mallanda & Chris Rozek

- Currently there is 222 conference registrations as of February 2nd.
- Membership is up from last year.

Motion was made to give a certificate at this year's conference to the chapter that ranked highest in membership. They can select a new athletic administrator in their chapter who they would like to receive a scholarship for a conference registration and hotel accommodations for the 2021 conference.

1st – Todd Gulluscio 2nd – Denise Kiernan Passed

Treasurer's Report – Mike Giruzzi

- Treasurer's Report (attached) was reviewed.
- The report should start including the LTI information payments.
- Investment is up to \$129,000 but has gone down a bit due to stocks.
- Scott Sugar suggested that if an instructor does not choose to receive a stipend for teaching an LTI course, they should receive a tax donation letter.

Motion was made to accept the Treasurer's Report.

1st – Denny Fries 2nd – Scott Sugar Passed

more...

Motion to reorder the agenda and move to the Director of Professional Development Report
1st – Mike Giruzzi 2nd – Todd Gulluscio Passed

Professional Development Report – Pete Shambo

- Please see attached report.
- Have a lot of active people instructing throughout the state.
- Need to get a handle on promoting, tracking, reporting, billing, etc. of LTI courses.
- Pete recommends we set time aside at the fall meeting for specific training of our LTI teaching staff. Would also like to recommend a separate time be set aside at the fall meeting for the members of the Professional Development team to meet to set a strategic plan.
- Pete suggested the overall running of the LTI should be moved to Jim Wright, Associate Executive Director, due to Jim being an administrator for the LTI on AMP.
- Pete suggested reviewing the streamlining of the process of the LTI registrations throughout the year to one person.
- Pete asked if we want to add some of the LTI core courses to the conference each year so athletic administrators have the opportunity to take them to move forward to complete their CAA.
- Pete would like to continue his involvement in LTI and offer support where needed.

Alan made a recommendation and a motion was made to eliminate the Director of Professional Development position, as well as the stipend, and move it to the Associate Executive Director's position and reorganizing the Associate Executive Director's job description.

1st – Todd Gulluscio 2nd - Mike Murray Passed

- Alan suggested starting the LTI training of instructors at the 2020 Chapter Representative Board workshops and continue it in the fall meeting.

President's Report – Brett Banker

- Please see attached report.
- Conference Update – a month left and in very good shape.
- Will be meeting with hotel staff on March 7-8.
- Brett thanked Pete Shambo for organizing all the LTIs being offered at the conference.
- Recreational games will be going on Wednesday evening & Thursday morning with Chapter vs. Chapter Cornhole & Kan Jam games in the Exhibit Hall.
- Brett thanked Jim, Scott & Denny for assisting on the breakout sessions.

Nomination Committee – Denise Kiernan

- Interviews for vice president will take place at the conference.
- February 15th is the cutoff date for nominations. Must have interviews completed by Tuesday, March 17th, at 3:30 p.m. Scott Sugar, Murphee Hayes & Denise Kiernan will be on the interviewing team.
- Treasurer nominations are being accepted.
- Scott Sugar is working towards his doctorate. Because of the coursework he is working on he will resign from the Secretary position after 2020 conference.

A motion was made to have Roger Brown finish out Scott Sugar's term as Secretary through 2021.

1st – Todd Gulluscio 2nd – Denny Fries Passed

more...

NIAAA Report – Denny Fries

- Please see attached report.
- Congratulations to the following 2020 award recipients:
Murphee Hayes, CAA – NIAAA State Award of Merit
Timm Slade, CMAA – Otis Sennett Award of Excellence
Scott Sugar, CAA – Dr. Jack Foley Award
- 2020 Initiative **Tunnel to Towers 2020** is the new National Initiative & Assistance Network of families affected by 9-11.
- Denny would like to speak briefly about NIAN and collect donations from membership at the conference. Possibly at Second General Session.

Motion to support the NIAAA endowment fund for \$250.00 and \$500.00 for hospitality.

1st – Denny Fries

2nd- Scott Sugar

Passed

- Summer Institute 2020 registration is open on FamilyID. Offering two classes to become 3D coaching and 3D administrator.
- Wooden bat league recreation social will be moving to the front end of the Summer Institute.
- Scholar-Athlete Award – Chapter 11 won both male & female essay winners.
- Jay Hammes is starting a program regarding a scholarship for students. Jay has also made a donation to President Banker as a sponsor at the conference.

Executive Director’s Report – Alan Mallanda

- Please see attached report.
- Looking for 2021 HOF nominations. Deadline was January 31st but Alan has extended the deadline another week.
- Corporate sponsorships have increased. We have lost some, but we have gained others.
- New online merchandise available on website in upper right-hand corner on website.
- Thoughts on membership chair. Do we keep position? Todd recommended that we need to keep the membership chair position.
- NYSCEA – all the associations in NYS leaders come together as a council. Greg Warren has been representing NYSAAA. Alan will talk with Greg to see if we should continue to be a part of the association.
- At the end of the conference we will be looking at costs to determine if we need to increase registration fees for 2021.
- Alan suggested expanding awards.

Motion was made to suspend the Executive Board meeting at 3:35 p.m. until Monday, February 3, 2020.

1st – Denny Fries

2nd – Denise Kiernan

Passed

Motion was made to reconvene Executive Board meeting at 9:02 a.m., February 3, 2020.

1st – Denny Fries

2nd – Scott Sugar

Passed

Associate Executive Director Report – Jim Wright

- Please find report attached.
- Registrations will be open for the Aspiring AD program at the end of March.
- Jim is currently sitting on two NIAAA committees (Resolutions & Mentoring).
- Jim suggested running a mini conference in the fall. Would like to offer something to the membership to offer a couple workshops & LTI courses.

more...

Associate Executive Director Report (con't) – Jim Wright

- March 29th is the Catskill mini conference. Jim will attend this conference and then look to start something in the fall 2021 through the NYSAAA.
- Would like to explore bringing in more PE professional development into the NYSAAA. It would be another member service we could offer.
- Will be providing training for the chapter representatives at the conference.
- Need for a monthly email news bulletin to the membership. This should be a consistent person. Brett, as past president, would like to take this on starting in April 2020.

2021 Conference Planning & Ideas – Michael Murray

- Assembled a conference planning team which will be growing.
- Fortunate to have some knowledgeable people to work with in past presidents.

POP Manual Updates – Alan Mallanda

- POP manual is on the website with updates.
- Need to add the NIAAA State Liaison position as part of the Executive Board.

New Business

- Murphee Hayes, Patrick Pizzarelli, Scott Sugar, and Mike Giruzzi are on the committee that started the process of the Executive Director Performance Evaluation draft.
- Brett suggested having a process of finalizing this.
- This will be discussed at the next Executive Board meeting in March and be presented for approval.
- Final Forms increased their contribution by \$2,500.
- RISE Institute ran a workshop in Section V. There were over 300 people in attendance. Denny shared with Mike Murray he may want to do this on diversity.

Strategic Planning

- We have grown over the years and evolved into bigger and better things. Strategic Planning is a process.
- We need to explore doing a five-year plan with the Executive Board. Need to hire a facilitator outside the organization.
- The next step is to have Alan speak with some facilitators and then move forward from there. Possibly set up a summer retreat. Use 2020 as a planning year with 2021 possibly being the first year of implementation.

Motion was made to adjourn the meeting at 10:52 a.m.

1st – Scott Sugar

2nd - Mike Giruzzi

Passed

Respectfully submitted by:

Chris Rozek

Chris Rozek
Recording Secretary



New York State
Athletic Administrators
Association, Inc.

www.nysaaa.org

Michael P. Giruzzi, CAA, Treasurer

February 1, 2020

Treasurer's Report for:
February 1, 2020

	<u>2/1/2020</u>	<u>2/1/2019</u>	<u>2/1/2018</u>
Checking/Savings:	\$141,043.54	\$100,593.79	\$ 86,303.21
AXA Investments:	\$129,496.71	\$108,976.63	\$100,358.55
Current Checking:	<u>\$ 12, 268.67</u>	<u>\$ 8,189.34</u>	<u>\$ 8,694.88</u>
Total Assets:	\$282,808.92	\$ 217,759.76	\$195,356.64

February 2020 Balance	\$282,808.92
February 2019 Balance	\$217,759.76
February 2018 Balance	\$195,356.64
January 2017 Balance	\$188,801.40

Respectfully submitted,

Mike

Director of Professional Development report 19-20
Pete Shambo CMAA

Leadership Training (LTI) and Certifications have been very busy offering the core courses for certification around our State. Chapters 11, 7, 3, 5, 8 and 6 have all offered LTI's locally in their Chapter since last March. We're proud of the initiative taken by the Chapters listed to offer courses to our membership on the local level. Under the new requirements, Directors will need to take 5 core courses in order to be eligible for CAA Certification

Numbers by course:

2018-19

508 - 12

630 - 11

627 - 16

510 - 18

631 - 17

790 - 6

714 - 10

503 - 19

Eight courses offered and 109 classes taken (This does not include the conference)

2019-20

506- 10

508- 4

631- 27

503- 13

625- 6

502- 6

707- 4

714- 5

504- 2

619- 7

715- 18

510- 3

618- 3

Thirteen courses offered and 108 classes taken (This does not include the conference)

Many Thanks to Steve Young, Scott Sugar, Jim Wright, Todd Gulluscio, Matt Walentuk Brett Banker and Josh Lacy who all took the initiative to teach or organize LTI courses in their Chapters and around the State. Growth can sometimes lead to growing pains and while the number of courses being taught has increased and the number of Directors taking courses is on the rise, we still need a smoother process for promoting, tracking, ordering, billing, finance and ultimately reporting when courses are completed. I recommend that a time to be set aside in our fall meeting weekend, for our teaching staff to come together and work on the process for all of the above. I'd also suggest a separate time be set aside at the fall meeting for the members of the Professional Development team to meet and set a plan in place for LTI, Certification, Educational Initiatives and Membership for the next three years.

LTC 502: Strategies for Organizational Management***Monday evening 3/16 5:30-9:30pm* Greg Warren and Doug Kilgore**

LTC 503: Enhancing Organizational Management* **Tuesday morning 3/17 7:30-11:30am* Dr. Wright and Roy Turner**

LTC 504: Legal Issues 1(Liability for sports Injuries and Risk Management) ***Tuesday afternoon 3/17 Noon-4pm* Peg Pennypacker and Doug Kilgore**

LTC 506: Legal Issues II (Title IX and Sexual Harassment) ***Tuesday evening 3/17 4:30-8:30pm* Peg Pennypacker and Doug Kilgore**

LTC 610: Technology Solutions for Productivity and Communication **Monday evening 3/16 5:30-9:30pm Roy Turner**

LTC 620: Concussion Assessment and Management + Proper Equipment Fitting **Tuesday Morning 3/17 7:30-11:30am Dick Kemper**

LTC 700: Principles and Philosophies of a Developmentally Appropriate Middle School **Tuesday afternoon 3/17 Noon-4pm Gary Stevens**

LTC 701: Leadership and Administration of Middle School Athletic Personnel **Tuesday evening 3/17 4:30-8:30pm Steve Young**

President's Report
Brett A. Banker, CMAA
February 2-3, 2020

March 15, 2019	Saratoga	Accepted Gavel from President Kiernan
March 26, 2019	Buffalo	Met w/Chapter 6 Conference Planning Chair
April 4, 2019	Rockport, Me	Attended Section 1 Meeting
May 2, 2019	Saratoga	Attended NYSPHSAA Mtg
May 15, 2019	Buffalo	Met w/Chapter 6 Conference Planning Chair
July 30-31, 2019	Verona	Attended NYSPHSAA Mtg
September 28-30	Saratoga	Executive Board & Rep Board
October 1	Buffalo	Met w/Chapter 6 Conference Team
October 9-10	Saratoga	Attended the NYSPHSAA Mtg
November 20	Buffalo	Met w/Conference Planning Team and Dr. Wright
Dec 14-18	National Harbor, MD	Attended NIAAA National Conference
January 10	Buffalo	Met w/Conference Planners
February 2-3	Saratoga	NYSAAA Executive Board Mtgs
March 6-9	Saratoga	Meeting with Hotel Staff
March 16-20	Saratoga	38th Annual NYSAAA Conference

Conference Update 2020

- 1) Vast majority of planning is complete
- 2) Currently sharing drafts of written program
- 3) Meeting with Hotel Staff on March 6-9
- 4) Some Conference highlights:
 - a. Dr. Wright's Conference App
 - b. Eight LTC offerings; excellent instructors
 - c. Five General Sessions rather than the traditional four
 - d. Three of Five General Session speakers are also presenting Breakouts
 - e. Attendance & participation of NIAAA Associate Executive Director, Phil Rison
 - f. 12 Breakout sessions with timely topics
 - g. One Breakout with a physical education topic-President of NYSAHPERD
 - h. One official conference gift and a second Exhibitor's Social gift
 - i. Door Prize drawings for every General & Break-out Session
 - j. Trying to increase foot traffic in with the vendors; conference schedule is open Thursday morning.
 - k. Chapter vs Chapter in Cornhole & KanJam competitions

NYSAAA Liaison Report: Dennis Fries, CMAA

February 2-3, 2020 Meeting Executive Committee

NIAAA:

National Conference information

December 12-15, 2020 - Tampa, FL - Marriott/Embassy/Conference Center

Registration available on-line at: www.niaaa.org on July 8, 2019

December 10-14, 2021 - Denver, CO – Colorado Convention Center

December 9-13, 2022 – Nashville, TN – Gaylord Opryland Hotel and Conference Center

****Dr. Jim Wright** received the 2019 NIAAA Bruce D. Whitehead Distinguished Service Award.

2020 NIAAA Delegate Assembly Delegates:

Mike Giruzzi, Brett Banker, Mike Murray, Todd Gulluscio, Dennis Fries (JW & AM – Alt.)

If you cannot attend please let me know by Tuesday, October 1, 2020

National Initiative & Assistance Network: **2020 Initiative is: Tunnel to Towers 2020** – Fund Raiser (pg. 2)

NIAAA Committee members: PS (Chair.)– Cert.; SY – Accreditation; DF – QPA & Retired;

MH (Vice Chair) – Awards; JW - Mentoring

NIAAA: 2020 - Sponsorship of a golf hole at the NIAAA Conference - \$250.00; and hospitality rm. @ \$500.00.

Motion to support the above expenditures:

NIAAA: Mike Blackburn – Executive Director; Phil Rison – Assoc. Executive Director

NYSAAA Notes:

Continued thanks to Alan and Chris for the organization's fiscal health.

Section 1 Meeting:

2020 – New Jersey; Monday, March 16, 2020 (Golden Nugget Casino) DF attending.

2021 – New Hampshire; 2022 – Vermont; 2023 – Rhode Island

17th Section 1 Summer Institute (June 28 – July 1, 2020) Under the leadership of: Pete Shambo and Steve Young.

Student-Athlete Winners:

Section 1 winners moving on to NIAAA consideration:

2007 - John Mackintosh, Chapter – 7 - Cathy Phillips, AD

2008 - none

2009 - Caroline Frances Tolli, Chapter - 6 - Patrick Burke - AD

2010 - Kelsey Johnson, Chapter - 10 - Eileen Kilcullen – AD

2011 - Taylor Malmsheimer, Chapter – 3 - J. Michael Byrnes – AD

2012 – none; 2013 - none

2014 - Nicholas Steven Stiansen, Saratoga Springs HS, Chtr 2 (Peter Sheehan – AD) – Scott Stuart – Chptr Rep.

2015 – none; 2016 – none; 2017 – none; 2018 – none; 2019 – none.

2020 NYSAAA Student Athlete Scholar/ Essay winners are:

Thomas Cirrito; Miller Place HS; Ronald Petrie - AD; Chapter 11 - Tim Mullins – Chapter Rep.

Isabelle Smith; Westhampton Beach HS; Kathy Masterson - AD; – Chapter 11 - Tim Mullins – Chapter

Rep.

NIAAA Membership accommodation for maintaining 70% of NYSAAA total potential members in the NIAAA:

1991, 1995, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018 and 2019

2020 Awards:

State Award of Merit – **Murphee Hayes** – CAA

Otis Sennett Award – **Timm Slade** - CMAA

Dr. Jack Foley Award – **Scott Sugar** – CAA

(Foley award recipient will be forwarded as our Frank Kovaleski Award Nomination to Section 1)

(2019 Winners)

Presenter – Dr. Jim Wright - CMAA

Presenter – John Rathbun

Presenter – ~~Greg Warren - CMAA~~ *Pete Shambo*
CMAA

df – February 2020

NIAAA National Initiative & Assistance Network Fundraiser- 2020

About the Stephen Siller Tunnel to Towers Foundation

The Siller Family started the Stephen Siller Tunnel to Towers Foundation to honor the memory of their brother, Stephen, a New York City firefighter (FDNY) who lost his life on September 11, 2001. The Foundation was built upon the mantra, “while we have time, LET US DO GOOD,” and continues Stephen’s legacy by supporting our nation’s first responders and service members.

Firefighter Stephen Siller sacrificed his life in service to others, and in his memory, the Stephen Siller Tunnel to Towers Foundation developed the *In the Line of Duty Program* to honor our heroes. The *In the Line of Duty Program* supports our nation’s military, first responders, and their families. To date, the Foundation has spent more than \$125 million dollars in support of those who sacrificed life and limb.

SMART HOME PROGRAM

Through the *Smart Home Program*, the Foundation builds specially-adapted smart homes that enable our most catastrophically injured veterans to live more independent lives. To date, the Foundation has delivered, started construction or is in the design stage of a total of 85 homes.

FALLEN FIRST RESPONDER HOME PROGRAM

Through our *Fallen First Responder Home Program*, the Foundation fulfills the debt on homes of firefighters and police officers killed in the line of duty. Since 2015, 40 families have been given the security and stability of a mortgage-free home. The Foundation has also made significant financial contributions to assist countless first responder families in need.

GOLD STAR FAMILY HOME PROGRAM

The *Gold Star Family Home Program* honors the legacy of those who made the ultimate sacrifice while serving our country. The Foundation provides mortgage-free homes to surviving families with young children. The Foundation has delivered or is in the planning stages of 30 Gold Star homes. Your hard work on behalf of the Foundation helps us provide the support the families of our military and first responders so desperately need.



NYSAAA

New York State Athletic Administrators Association

EXECUTIVE DIRECTOR'S REPORT

Executive Board Meeting
Embassy Suites – Board Room
February 2-3, 2020 – Saratoga Springs, NY

NYSAAA Office Items/Activities –

NEDC Conference Meeting – National Harbor, December 2019
NEDC Summer Meeting – Deadwood, SD, July 2020
Winter Pre-Conference Newsletter/Ezine, Webpage
2020 Conference Preparations

Ongoing Projects

Hall of Fame 2020 & 2021
Wall of Honor 2020
Online Registration & Membership
Awards
Chapter Rep – Chapter 9

Meeting Schedules (2019)(2020)

Conference Executive Board Lunch Meeting – **Tuesday, March 17, 2020 9:30a.m.-1:30 p.m.**
Chapter Reps & Committee Chairs Workshop – **Tuesday, March 17, 2020 2:00-3:00 p.m.**
Conference Rep. Board Meeting – **Tuesday, March 17, 2020 3:30-5:30 p.m.**
Annual Meeting – **Friday, March 20, 2020 10:15-11:30 a.m.**
Spring – Executive Board Re-organization – **May 17-18, 2020 Embassy Suites, Saratoga**
Fall Rep. Board Meetings – **Saratoga Hilton, Saratoga Springs – October 4-5, 2020 Embassy Suites, Saratoga**

Corporate Sponsorships

2020 Report/Update - **Scholarship**

2019 Conference Updates – Highlights – Review of Highlights/Changes

Wednesday Evening Festival Activities, Food & Refreshments
Exhibit Hall Closes on Thursday Noon – Banquet on Thursday
President's Reception – High Rock – Thursday 5:30 pm
Leadership Training Classes – Schedule Split to 3 days/8 classes

Future Conferences

2020 – March 17-20, Saratoga Hilton
2021 – March 16-19, Saratoga Hilton
2022 – March 15-18, Saratoga Hilton
2023 - March 14-17, Saratoga Hilton

2019-20 WINTER MEMBERSHIP REPORT
NYSAAA

	A	B	C	D	E	F	G	H	I	J	K
1	Members 2/1/19		Current 2/1/20	Expiring	Total Current	Non-Membe	# AD's	% Diff.	Rank by %		
2	Chapter 1	59	35	17	52	39	84	62%	7		
3	Chapter 2	35	23	17	40	70	81	49%	11		
4	Chapter 3	103	104	3	107	4	109	98.00%	3		
5	Chapter 4	51	51	2	53	36	71	75%	6		
6	Chapter 5	70	72	3	75	68	126	60%	9		
7	Chapter 6	68	77	2	79	16	78	101%	5		
8	Chapter 7	9	6	2	8	27	26	31%	10		
9	Chapter 8	93	109	1	110	10	57	192%	1		
10	Chapter 9	40	46	3	49	2	45	101%	4		
11	Chapter 10	14	15	1	16	14	24	67%	8		
12	Chapter 11	63	84	2	86	6	64	134%	2		
13	CHSAA	7	9	1	10	1	30	33%	12		
14											
15	Sub-Total	627	631	54	685	311	795	86%			
16											
17	Veteran AD,s	42	46	0	46	2	Unknown				
18											
19											
20	Total	669	677	54	731	313	843	87.00%			
21											
22		2018-19	2017-18	2016-17	2015-16	2014-15	2013-14	2012-13	2011-12	2010-11	
23	Past Years	710	560	534	619	644	667	674	647	683	



NYSAAA

New York State Athletic Administrators Association

**Associate Directors Report
Saratoga, NY
February 2, 2020**

1. Increased awareness of Aspiring Athletic Director program via presentation at NYC AHPERD Conference 1/27/20
2. Aspiring AD classes begin in late March for Chapters VIII and XI. Eight potential students signed up to date
3. Still awaiting appointment on new NYSED commissioner to allow legal to evaluate request for certification. Communications with Laura Glass are ongoing
4. Concluded membership on NIAAA 5th Strategic Planning Committee at National Conference
5. Hosted CAA Exam 1/7/20 with another planned for 2/26/20. Five new Chapter XI CAA's since December
6. Presented on Mentoring at National Conference
7. Co-taught LTC 707 at National Conference
8. Member of NIAAA Resolutions Committee (5-year term)
9. Member of NIAAA Mentoring Committee (vote to accept as a standing committee pending)
10. Ongoing work with Final Forms to create events and fine tune the registration process for classes
11. Continuing to increase social media presence through Twitter with 579 followers to date
12. Ongoing discussions with Saratoga Hilton regarding conference planning and amenities
13. Created 2 APPs for NYSAAA, 2 for Section XI, 1 for the NEDC and 1 for the NYSPHSAA through Glide Apps
14. Tech mentor for NEDC
15. Continue to conduct surveys for the NEDC, NYSAAA, Section XI and anyone else that needs one. Those surveys are stored on the appropriate app
16. Discuss potential for mini-conference in November